

Felta Foundation Program Funding Process			
	West Side School	Program Committee	Felta Foundation
Program Proposal	<p>The School Staff submits a grant proposal to the Felta Foundation. The proposal must include the following:</p> <ol style="list-style-type: none"> 1. Description 2. Objectives 3. Schedule 4. Cost 5. Committee recommendations 		
Program Approval			The Felta Foundation evaluates program proposals with respect to annual budget, overall quality of objectives, and feedback from prior years (for existing programs)
Job Description		Based on the objectives of the program, the program committee produces qualifications and a job description for the position of program coordinator	
Hiring Process	After interviewing qualified candidates, the program committee submits hiring recommendations to the School Superintendent.	The program committee identifies and interviews qualified candidates for the position of program coordinator.	
Program Operation		The program coordinator performs the activities necessary to implement the program. The program committee provides ongoing oversight as necessary.	
Evaluation	Program feedback is used to revise the program proposal for the following year, as appropriate.	The program committee is responsible for obtaining program feedback from students, staff, and parents.	Program feedback provides a basis for the Foundation's decision to provide continuing funding for a program.